

AAAE Corporate Committee
Governing Rules
September 2009

I. Mission Statement

The mission of the AAAE Corporate Committee is to foster communication, participation and value with corporate members and AAAE.

II. Over Riding Goals

The over all goals of the Committee are stated below. Action items to achieve the goals shall be developed from time to time. Short term goals may also be established.

Goal: Provide corporate members input at the policy level by being members on the full Board.

Goal: Increase participation on other AAAE committees to provide technical assistance and airport member interactions.

Goal: Increase participation opportunities at AAAE conferences and meetings.

Goal: Work with AAAE staff to encourage select airport member attendance to conferences and meetings.

Goal: Work with corporate members to expand membership to increase participation opportunities, sponsorships and corporate dues.

Goal: Work with AAAE staff to identify enhanced services for corporate members.

III. Membership

Corporate Committee membership shall follow certain perimeters:

All members are individuals representing corporations that have AAAE membership.

Each corporation may have only one Corporate Committee member.

The individual can represent the corporation for as long as the corporation chooses.

If the individual changes employment, the member corporation is responsible for identifying its replacement on the Corporate Committee.

Full Corporate Committee membership meets generally when other AAAE committees meet at the Annual Conference, NAC and PD&C Symposium.

IV. Chair and Vice Chair

The Committee Chair and Vice Chair shall:

Corporate Committee Membership is required.

Term for Chair and Vice Chair will be two years.

Vice Chair serves as secretary for all committee meetings and Steering Group meetings.

Individuals are nominated by the Steering Group and ratified by the entire committee at the PD&C Symposium.

Terms transition at the Annual Conference.

If the Chair or Vice Chair change employment to a non Corporate Committee Member firm, they have 90 days for the new firm to become a member or lose the position. If employment changes to another member firm, position is retained

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unless both Chair and Vice Chair would be from the same firm, in which case either one of them must resign from their position, or the individual changing employment loses the position within 30 days. If a new emergency replacement is required, the Steering Group will select them and nominate the change to the AAAE Board Chair.

Steering Group can remove the Chair or Vice Chair with a two third majority vote. Preferably, but not mandatory, the two individuals would represent different business sectors of the Corporate Committee (i.e. both are not consultants).

Preferably, but not mandatory, the Vice Chair shall become the Chair upon term completion.

V. Steering Group

The Steering Group Shall:

The Steering Group functions similar to other AAAE Committee Steering Groups. Membership consists of:

- Corporate Committee Chair.
- Corporate Committee Vice Chair.
- An individual from a Corporate Committee member firm that is one of the top 15 financial contributors over the past 5 years as determined by AAAE.
- An individual from a Corporate Committee member firm that is one of the top 30 financial contributors over the past 5 years as determined by AAAE.
- An individual from a Corporate Committee member firm that is a vendor.
- An individual from a Corporate Committee member firm that is a consultant.
- An individual from a Corporate Committee member firm that is active in an AAAE Chapter Board position.
- Two other individuals from other Corporate Committee member firms.

Membership is nominated by the existing Steering Group and ratified by the entire committee at the Annual Conference meeting.

Term limits are five years continuous service, with a two year hiatus required before another term.

Term limits are on individuals, not companies. An individual from the same company could immediately follow an expired term.

Terms shall be staggered so preferably, but not mandatory, no more than three individuals end their term each year.

Terms transition at the Annual Conference committee meeting.

The Steering Group may modify these Governing Rules with a two thirds vote.

The Steering Group holds quarterly conference calls.

All members must represent different Corporate Committee member firms. If employment changes cause a firm to employ more than one member, the firm has 30 days to select which stays. The Steering Group will select an emergency replacement.

VI. Committee Representation to the Board

Board representation shall:

Corporate members have two AAAE Board positions:

- Corporate Committee Chair
- Corporate Committee Steering Group member, other than the Vice Chair, nominated by the Steering Group.

Can vote on all issues except those pertaining to accreditation, per AAAE bylaws.

The representatives have staggered two year terms.

Employment changes will be handled the same as the Chair and Vice Chair.

Preferably, but not mandatory, the two representatives will generally come from different business sectors of the Corporate Committee (i.e. consultants and vendors). Staggering of terms is recognized as causing overlaps.

Selection, nomination and ratification process:

- Corporate Committee Steering Group will convene via conference call six weeks prior to the Annual Conference to determine representatives.
- Corporate Committee Chair will contact and obtain participation commitment from selected individuals; and obtain bio information and letter of endorsement from their firm.
- Corporate Committee Chair will submit names, bio information and letters of endorsement four weeks prior to the Annual Conference to the AAAE Board Chair.
- AAAE Board Chair, Nominating Committee and Board will go through the normal process to ratify Board members.

End of AAAE Corporate Committee Governing Rules