

ADVANCED ASOS

Airport Safety and Operations Specialist
School

MARCH 28-29, 2012
ALEXANDRIA, VA

The American Association of Airport Executives (AAAE) and the U.S. Federal Aviation Administration (FAA) are pleased to present the **AAAE/FAA Advanced Airport Safety and Operations Specialist (ASOS) School, March 28-29, 2012**, at the AAAE Conference Center.

ASOS schools specifically are tailored for airport personnel responsible for conducting and maintaining the self-inspection programs of public-use and military shared-use airfields throughout the United States. They have become a regular/recurring training program for operations personnel. More than 8,000 public-use and DOD/military airport operations and safety personnel have attended these schools since 1990.

Over the past 18 months, there have been several proposed or implemented changes to key FAA Advisory Circulars affecting compliance with FAR Part 139. Learn about these changes and discuss the rationale for them with FAA officials. The Basic ASOS School will outline how airports can take proactive steps to implement these new practices and clarify any issues during the transition.

The faculty will include FAA headquarters and regional personnel, officials from the airport community, airline pilots and others knowledgeable of airport operations and safety matters. This school is one of several options available to airport operators to comply with 139.303 (c-e).

These professional ASOS schools also provide an excellent networking platform for airport operators to meet and to exchange ideas to continue to make our nation's airports safer and operationally efficient.

All sessions will take place at the AAAE Conference Center, 601 Madison St, Alexandria, VA 22314. The school will begin at 8 a.m. (registration opens at 7:30 a.m.) on Wednesday, March 28, and end at 5 p.m. on Thursday, March 29. A welcome reception will take place at 6 p.m. on Wednesday, March 28. Registration fees include the welcome reception, two continental breakfasts, two lunches, breaks and all handouts. Dress is business casual (no ties). Confirmation letters will be emailed to attendees.

For further program information, contact Starla Bryant, CCA, AAAE, at (703) 824-0500, Ext. 173, or email starla.bryant@aaae.org.

For further registration information, contact Stacey DeClue, AAAE, at (703) 824-0500, Ext. 196, or email stacey.declue@aaae.org.

Agenda (*Subject to Change*)

Wednesday, March 28

- 7:30–8 a.m. Registration and Continental Breakfast
- 8–8:30 a.m. Welcome Remarks and Program Overview
- 8:30–9 a.m. FAA Airports Division Update
- 9 a.m.–10:15 a.m. Group Exercise #1: Airport Marking, Signs and Lighting
- 10:15–10:30 a.m. Morning Break
- 10:30–11 a.m. Group Exercise #1 Reports: Airport Marking, Signs and Lighting
- 11 a.m.–12:15 p.m. Group Exercise #2: Construction Safety Management
- 12:15–1:15 p.m. Lunch
- 1:15–1:45 p.m. Group Exercise #2 Reports: Construction Safety Management
- 1:45–2:45 p.m. Notice to Airmen (NOTAMS)
- 2:45–3 p.m. Afternoon Break
- 3–4:15 p.m. Group Exercise #3: NOTAMS Writing/Entry
- 4:15–4:45 p.m. Group Exercise #3 Reports: NOTAMS
- 6–7 p.m. Welcome Reception

Thursday, March 29

- 7:30–8 a.m. Registration and Continental Breakfast
- 8–9:15 a.m. Group Exercise #4: Wildlife Hazard Management
- 9:15–9:45 a.m. Group Exercise #4 Reports: Wildlife Hazard Management
- 9:45–10 a.m. Morning Break
- 10–11:15 a.m. Group Exercise #5: Emergency Response Management
- 11:15–11:45 a.m. Group Exercise #5 Reports: Emergency Response Management
- 11:45 a.m.–1 p.m. Lunch
- 1–2:15 p.m. Group Exercise #6: Snow and Ice Control
- 2:15–2:45 p.m. Group Exercise #6 Reports: Snow and Ice Control
- 2:45–3 p.m. Afternoon Break
- 3–4:15 p.m. Group Exercise #7: Advanced ASOS Final Examination
- 4:15–5 p.m. Group Exercise #7 Reports: Advance ASOS Final Examination

Register Online at www.aaameetings.org



AAAE/FAA Advanced Airport Safety and Operations Specialist (ASOS) School

March 28-29, 2012 • Alexandria, Virginia • Mtg. #120403

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Hotel Reservations — Rooms are being held at the [Holiday Inn Alexandria – Historic District](#), 625 First St, Alexandria, VA 22314, phone (703) 548-6300 and fax (703) 548-8032. All attendees will receive a special rate of \$169 single/double. **Reservations must be made by Friday, March 9, 2012, in order to guarantee this rate.** Reservations made after this date can only be honored on a space available basis. To make your hotel reservations, call the hotel directly at (703) 548-6300 or toll free at (800) 325-3535 and identify yourself as part of the AAAE group. Individuals may cancel up to 48 hours prior to arrival to avoid paying one night's room/tax.

NOTE: AAAE reserves the right to cancel this program if the number of registrants is insufficient. In this event, we will notify all registrants and refund the registration fee in full. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant. Confirmation letters will be emailed to attendees within two weeks of receipt of registration. If you have not received a confirmation letter via email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact the AAAE Meetings Department at (703) 824-0504. Non-receipt of the confirmation letter before the meeting is not justification for seeking a refund. If you are a AAAE Academic Member or U.S. federal government employee, email aaameetings@aaae.org for potentially discounted registration fees.

Airline Reservations— [American Airlines](#) has been selected as the official air carrier for this meeting. Attendees can receive a 5% discount off American's published fares. Rules and restrictions apply. To take advantage of American's special fares, call American Airlines directly at (800) 433-1790 from 6 a.m.-1 a.m. eastern time daily and refer to star file #A2232BF.

Ground Transportation—The Holiday Inn Alexandria – Historic District is located three miles from Ronald Reagan Washington National Airport (DCA) and provides complimentary shuttle service to and from the airport. A taxi will cost about \$20 one-way. [Avis Rent-A-Car System, Inc.](#) is the official rental car company for this meeting. To make reservations or for further information, call Avis at (800) 331-1600 and reference J097316.

Registrations and cancellations must be submitted in writing. Cancellation requests received before March 9, 2012, are subject to a \$125 processing fee and will be processed after the meeting takes place. There will be no refunds after this date. Substitutions will be accepted without penalties, and no-shows will be billed. For all inquiries regarding cancellations and refunds, please contact the AAAE Meetings Department at (703) 824-0504 or email aaameetings@aaae.org.

 *If you require any special assistance to participate or have special dietary requirements, email aaameetings@aaae.org.*

Check here if updated contact information has been provided.

Nickname for Badge _____ EMail Address _____

Mr./Ms. (circle one) First Name _____ Last Name _____

Title _____

Airport/Company _____

Address _____

City/State/Zip _____

Telephone Number _____ Fax Number _____

Registration Fees (in U.S. funds drawn on a U.S. bank)

(includes one reception, two continental breakfasts, two lunches, refreshment breaks and all handout materials)

	On/before 2/17	After 2/17
1. <input type="radio"/> AAAE Member	\$495	\$575
2. <input type="radio"/> Non-Member	\$595	\$675
3. <input type="radio"/> Active Duty Military*	\$540	\$615

**All active duty military registrants must fax a copy of their badge and a photo ID with this form to the attention of Starla Bryant at (703) 820-1395 in order to be registered!*

Payment Method

- Enclosed is my check payable to AAAE
- Purchase Order #**
- Upon receipt of this form, please charge my
(circle one): AMEX MasterCard Visa


Cardholder Name: _____

Account #: _____

Exp. Date: _____

Signature: _____

Return to: AAAE • 601 Madison St., #400 • Alexandria, VA 22314 (USA) or Fax to (703) 797-9018. Photocopies of this form will be accepted. AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.

 **Accredited Airport Executives[®]**
This course is worth 12 credits in the AAAE Continuing Airport Management Education Unit (CEU) program.