

33RD ANNUAL AAAE

Basics of Airport Law

WORKSHOP

AND 2017 LEGAL UPDATE



October 15-17, 2017
CHICAGO, ILLINOIS



KAPLAN KIRSCH ROCKWELL

The [American Association of Airport Executives](#), in cooperation with the law firm of [Kaplan Kirsch & Rockwell LLP](#) and the [International Municipal Lawyers Association](#), 33rd Annual Basics of Airport Law Workshop and 2017 Legal Update, October 15 - 17, 2017 in Chicago, Illinois, at the [Sofitel Chicago Magnificent Mile](#).

Now in its third decade, the workshop is the best opportunity for those new to airport law, or new to specific legal issues, to learn from experts the fundamental legal principles that underlie virtually all aspects of airport operations and development. This workshop is the only conference which combines a thorough review of the basics of airport law with an update on recent legal developments. Conducted in a classroom format, the instructors are government attorneys from DOT, FAA and TSA, as well as seasoned practitioners with decades of experience and in-depth understanding of the federal laws, regulations and policies that govern public-use airports. While many participants are new to airport law, many experienced lawyers also attend to receive an update on areas of law with which they are less familiar. The opportunity to interact informally with these attendees is another benefit of the workshop.

The workshop is taught in plain English and is not limited to lawyers. While more than half of the attendees are lawyers, participants always include those involved in airport administration, operations, planning, finance, property, environmental management or security. Senior airport managers and commissioners or board members attend as well. This workshop also can help educate those who do not work for an airport but who interact with airports or are otherwise involved in the regulatory aspects of the industry. Everyone will take something away from the workshop, and most attendees will take away knowledge and tools that can be put to use immediately.

The workshop is a terrific value. It provides a comprehensive overview of airport legal issues in a relatively short amount of time; attendees can interact directly with government officials and lawyers; and attorneys can earn Continuing Legal Education credits. One of the most valuable benefits of the workshop is that all attendees receive the Airport Law Desk Reference, a comprehensive, user-friendly resource book that is updated each year for this conference. Past attendees have reported that this book is kept as a well-used reference on their desks!

The workshop is one of a kind. Don't miss your chance to attend and take advantage of this opportunity to gain valuable insight and information that you can put to use immediately. All participants will receive the *Airport Law Desk Reference* to take home.

All sessions will take place at the Sofitel Chicago Magnificent Mile. The workshop will begin at 3 p.m. on Sunday, October 15, followed by the opening reception at 6 p.m. The workshop will conclude at 4:45 p.m. on Tuesday, October 17. Registration fees include the reception, two continental breakfasts, two lunches, all refreshment breaks and course materials. Dress is business casual. Confirmation letters will be emailed to attendees.

AGENDA

(Subject to Change)

SUNDAY, OCTOBER 15

- 1-5 p.m. Registration
- 3-4:45 p.m. **Session #1: Airport Law 101**
- 4:45-5:45 p.m. **Session #2: Research Tools in Airport Law**
- 6-7:30 p.m. Opening Reception

MONDAY, OCTOBER 16

- 8-8:45 a.m. Registration and Continental Breakfast
- 8:30-8:45 a.m. Welcome
- 8:45-9:45 a.m. **Session #3: Sponsor Obligations Part 1: Overview and Operational & Financial Obligations**
- 9:45-10 a.m. Morning Refreshment and Networking Break
- 10-11 a.m. **Session #4: Sponsor Obligations Part 2: Development and Airport User Obligations**
- 11-12:15 p.m. **Session #5: Airport Finance 101: Sources and Uses of Airport Funds**
- Session #6: Incentives and Other Complex Financial Transactions**
- 12:15-1:30 p.m. Lunch and Keynote Address
- 1:30-2:45 p.m. **Session #7: Leases and Agreements with Aeronautical Users**
- Session #8: Contracting and Procurement Requirements for Airport Projects**
- 2:45-3 p.m. Afternoon Refreshment and Networking Break
- 3-4:15 p.m. **Session #9: Regulation and Marketing for Non-Aeronautical Development**
- 4:15-5:30 p.m. **Session #10: Labor, Gender Discrimination, Concessions and Other Emerging Management Issues**
- Session #11: FAA Requirements for Business Relations: Civil Rights, Disadvantaged Business Enterprises, and Related Requirements**

TUESDAY, OCTOBER 17

- 8-9 a.m. Registration and Continental Breakfast
- 8:30-9:30 a.m. **Session #12: Private Public Partnerships – Part 1 (Airport Development)**
- 9:30-10:30 a.m. **Session #13: Private Public Partnerships – Part 2 (Airport Management)**
- 10-10:45 a.m. Morning Refreshment and Networking Break
- 10:45-11:45 a.m. **Safety, Security and Tort Liability**
- 12-1:15 p.m. **Session #15 and Lunch Presentation**
- 1:30-2:30 p.m. **Session #16: Latest Developments in TSA Regulations and Policies**
- 2:30-2:45 p.m. Afternoon Refreshment and Networking Break
- 2:45-3:45 p.m. **Session #17: Latest FAA Regulatory Initiatives (Including Drones, Hangars, Runway Condition Assessment)**
- 3:45-4:45 p.m. **Session #18: TBD**

CONTACT INFORMATION

For further program information, contact Melissa Sabatine, AAAE, at 703.797.2540, or email melissa.sabatine@aaae.org.

For registration and hotel information, contact Christine Montgomery, AAAE, at 703.797.2558, or email christine.montgomery@aaae.org.

Register Online at www.aaameetings.org



33RD ANNUAL BASICS OF AIRPORT LAW WORKSHOP

OCTOBER 15-17, 2017 • CHICAGO, ILLINOIS • MTG. # 171002

HOTEL—Rooms are being held at the [Sofitel Chicago Magnificent Mile](#), 20 East Chestnut Street, Chicago, IL 60611, phone 312.324.4000. All attendees will receive a special rate of \$250 single/double. **The last day to receive this discounted rate is Friday, September 22, 2017.** Rooms may sell out before this date so make your reservations today! To make your hotel reservations, call the hotel toll-free at 1.877.813.7700 and identify yourself as part of the 33rd Annual AAAE Basics of Airport Law Workshop group. Cancellation of guaranteed reservations must be received 48 hours prior to arrival and a cancellation number received in order to avoid a charge equal to one night's room and tax.

NOTE: AAAE reserves the right to cancel this program if the number of registrants is insufficient. In this event, we will notify all registrants and refund the registration fee in full. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant. Confirmation letters will be emailed to attendees within two weeks of receipt of registration. If you have not received a confirmation letter via email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact the AAAE Meetings Department at 703.824.0504. Non-receipt of the confirmation letter before the meeting is not justification for seeking a refund. If you are a AAAE Academic Member or U.S. federal government employee, email aaameetings@aaae.org for potentially discounted registration fees.

Check here if updated contact information has been provided.

Nickname for Badge _____

Mr./Ms. (circle one) First Name _____ Last Name _____

Title _____ Email Address _____

Airport/Company _____

Address _____

City/State/Zip _____

Primary Number _____ Secondary Number (cell or fax, circle one) _____

AIRLINE RESERVATIONS—United Airlines and Delta Air Lines have been selected as the official air carriers for this meeting. When booking United, refer to the offer code **ZX6E676510**. When booking Delta, refer to the meeting code **NMP5U**. For more details on the discounts for these carriers, visit the [meeting's website](#).

GROUND TRANSPORTATION—The Sofitel Chicago Magnificent Mile is located 11 miles from Chicago O'Hare International Airport. A taxi will cost approximately \$55 and will take about 35 minutes one-way. AAAE is pleased to partner with SuperShuttle to offer discounted shuttle rates in [select cities](#). To receive these rates, you must book your [reservation online](#) and enter discount code **AAAEX**. For further information, call 1 800.BLUE.VAN (258.3826). Avis Budget Group, Inc. (representing Avis and Budget Rental Car Companies) is the official rental car company for this meeting. For more details on the discounts for these carriers, visit the [meeting's website](#).

PHOTO/VIDEO DISCLAIMER: By registering for and attending any AAAE event, you agree that your image may be used at any time, without further notification, for printed materials, websites, social media and other marketing purposes.

Registrations and cancellations must be submitted in writing. Cancellation requests received before September 29, 2017 are subject to a \$125 processing fee and will be processed after the meeting takes place. There will be no refunds after this date. Substitutions will be accepted without penalties and no-shows will be billed. For all inquiries regarding cancellations and refunds, please contact the AAAE Meetings Department at 703.824.0504 or email aaameetings@aaae.org.

Registration Fees (in U.S. funds drawn on a U.S. bank)

(includes the reception, two continental breakfasts, two lunches, all refreshment breaks and course materials)

	<i>On/before 9/8</i>	<i>After 9/8</i>
1. <input type="radio"/> AAAE/IAAE Member	\$785	\$835
2. <input type="radio"/> Non-Member	\$860	\$910
3. <input type="radio"/> IMLA Member	\$760	\$810

(Proof of IMLA membership is required. Please submit proof with registration to 703.820.1395 or email christine.montgomery@aaae.org)

4. U.S. Federal Government Employee \$425 \$450

Payment Method

- Enclosed is my check payable to AAAE
- Please invoice me. Purchase Order #** _____
- Upon receipt of this form, please charge my
(circle one): AMEX MasterCard Visa

Cardholder Name: _____

Account #: _____

Exp. Date: _____

Signature: _____

Return to: AAAE • The Barclay Building • 601 Madison Street • Alexandria, VA 22314 (USA) or Fax to 703.797.9018. *Photocopies of this form will be accepted. AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.*

CLE Credits: The workshop organizers are in the process of applying to certain states for CLE accreditation for the workshop. Accreditation by the states applied to will entitle members of select state bar associations to receive credit for attending the workshop as a matter of reciprocity. AAAE will update the website with new information once it becomes available, but typically the course earns between 13-15 hours of general CLE credits. For additional information on accreditation, attendees should contact their respective state bar associations.

Accredited Airport Executives®
 This course is worth 12 credits in the AAAE Continuing Airport Management Education Unit (CEU) program.

If you require any special assistance to participate or have special dietary requirements, email aaameetings@aaae.org